

## Welcome to Ravens Wood School!

The final stage of your induction process, other than enrolling on the 21<sup>st</sup> August, is the pre-course task. You will have been given these during Induction and completion of these is a requirement of joining RWS Sixth Form. If you were not at Induction Day, you will be able to access these on our website from next week.



The final member of the sixth form team is Miss Burgess, who is the Deputy Director of KS5. Miss Burgess is a Drama teacher and some of you may have had the pleasure of taking a Theatre Studies Induction lesson.

If you have any questions that haven't been answered please contact us at [sixthform@rws.uk.net](mailto:sixthform@rws.uk.net)

Mr McCartney, Ms Hollingsworth and Miss Burgess

**IMPORTANT INFORMATION:** You will soon be emailed a letter outlining instructions for Enrolment which contains essential information about the running of the day.

- **Internal** Applicants can arrive on-site between **08.30-11am** to collect results.
- Internal Applicants need to then log into Applicaa and 'Accept' your offer before meeting with a member of the team to complete the process.
- **External** applicants will be able to *log into Applicaa from 10am* on Results Day where you can 'Accept' your offer, upload 'Achieved' exam results and complete all further sections of the form which include uploading **your passport/birth certificate**. This should be done *prior* to arriving at Ravens Wood.
- External Applicants can arrive on site from 12pm and **you will be advised of your arrival window in your letter**. It is important you arrive at the correct time.
- External Applicants **MUST bring their results** with them on the day. Offers to enrol are subject to meeting entrance criteria, which can be found [HERE](#)

We will try to make the process as smooth as possible for you all so appreciate your co-operation.

Please use the following email address for all queries [enrolment@rws.uk.net](mailto:enrolment@rws.uk.net) as other inboxes may not be monitored over the summer break and on results day.

