

## Sixth Form Mobile Phone Policy

### September 2024

#### Extract from Ravens Wood School behaviour policy:

Sixth Form students must follow the 'off and away' policy when moving around the school site and during lessons. If a mobile phone is seen or heard when moving around the site or in lessons then it will be confiscated immediately.

Sixth Form students are only permitted to use their mobile phones in designated Sixth Form areas, out of sight of the rest of the school body, only for appropriate use within a school setting and only at break and lunch time.

Should a Sixth Form student be found with their phone in corridors/lessons. The following should be implemented:

	Follow up	Notes
First offence	<ul style="list-style-type: none"> <li>- Phone is confiscated by member of staff or BFL is called if the issue is in a lesson</li> <li>- Phone is taken to Main Office/AWI office</li> <li>- Student is expected to stay on school site and will get the phone back at the end of the school day (2.40pm)</li> </ul>	<ul style="list-style-type: none"> <li>- Level 1 Sixth Form mobile phone added to BromComm so this can be added but with no formal sanction added to the central detention</li> </ul>
Second offence	<ul style="list-style-type: none"> <li>- Phone is confiscated by member of staff or BFL is called if the issue is in a lesson</li> <li>- Phone is taken to Main Office/AWI office</li> <li>- Student can collect phone at the end of the school day (2.40pm)</li> <li>- Student is issued with a level 3 breach of mobile phone policy</li> </ul>	<ul style="list-style-type: none"> <li>- 60 minute detention that is logged with the level 3 via BromComm – central detention in the learning commons</li> <li>- Communication with home from Form tutor/Sixth Form team must be made and logged to inform of next instance resulting in mobile phone having to be collected by parent carer</li> </ul>
Third offence	<ul style="list-style-type: none"> <li>- Phone is confiscated by member of staff or BFL is called if the issue is in a lesson</li> <li>- Phone is taken to Main Office/AWI office</li> <li>- Parent/Carer must collect mobile phone</li> <li>- Student is issued with a level 4 breach of mobile phone policy</li> </ul>	<ul style="list-style-type: none"> <li>- 90 minute detention that is logged with the level 4 via BromComm – central detention in the learning commons</li> </ul>
Fourth offence	<ul style="list-style-type: none"> <li>- Phone is confiscated by member of staff or BFL is called if the issue is in a lesson</li> <li>- Phone is taken to Main Office/AWI office</li> <li>- Parent/Carer must collect mobile phone</li> <li>- Student is issued with a level 4 breach of mobile phone policy</li> <li>- Student enters into a mobile phone contract and phone is handed in every morning for a set period of time</li> </ul>	<ul style="list-style-type: none"> <li>- 90 minute detention that is logged with the level 4 via BromComm – central detention in the learning commons</li> <li>- Student hands in phone every morning for an agreed period of time (minimum of 2 weeks)</li> <li>- Contract is signed by member of Sixth Form team and student. This is sent to parents/carers</li> </ul>